

**MINUTES OF A JOINT EMPLOYEES' RETIREMENT BOARD  
AND POLICE RETIREMENT BOARD MEETING  
HELD IN THE CONFERENCE ROOM AT  
CITY HALL ON WEDNESDAY,  
MAY 28, 2003,  
AT 1:30 P.M.**

**I. ROLL CALL:**

**A. Employees' Retirement Board:**

The Vice Chair called the meeting to order at 1:34 p.m.

Trustees present from the Employees' Retirement Board were Acting Finance Director Anne Sims, John Charest (Vice Chair), and Theresa White. Also present were Kenneth Harrison, Esquire, sitting in for Board Attorney Robert Sugarman, and Recording Secretary Evanna Stephenson, City Clerk's Office. Absent were Mayor Rodney Romano (Chairman) and Robert Lepa.

**B. Police Retirement Board:**

The Vice Chair called the meeting to order at 1:34 p.m.

Trustees present from the Police Retirement Board were Deputy Chief Patrick Hampshire (Vice Chair), Acting Finance Director Anne Sims, Lt. Kenneth White, and David Vespo. Also present were Kenneth Harrison, Esquire, sitting in for Board Attorney Robert Sugarman, and Recording Secretary Evanna Stephenson, City Clerk's Office. Absent was Mayor Rodney Romano (Chairman).

**II. ADDITIONS/DELETIONS/REORDERING:**

**A. Employees' Retirement Board:**

None.

**B. Police Retirement Board:**

1. Add: New Business C-2, Consider a request from Vera Butler, Civilian Supervisor, to transfer funds from the Police Retirement into the General Employees' Retirement System

**C. Employees' and Police Retirement Boards:**

1. Add: New Business C-1, Larry Cole, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2003

**III. UNFINISHED BUSINESS:**

**A. Employees' Retirement Board:**

None.

**B. Police Retirement Board:**

None.

**C. Employees' and Police Retirement Boards:**

- 1. Letter dated May 13, 2003, from Jim Leavy, PIMCO, regarding discrepancy in the percentage of quality holding (A&AA) for the PIMCO SIT Trusts vs the PIMCO bond funds**

Larry Cole, Merrill Lynch Consulting Services, said most general funds consisted of B-rated or AA bonds. He said our funds consist of basically government and agency.

Ken Harrison, Board Attorney, said that PIMCO is in compliance, but 185 does allow us to change guidelines if we choose.

Action: Motion made by Ms. White and seconded by Mr. Charest, to direct Merrill Lynch Consulting Services to recommend three (3) new managers and invite PIMCO to the next meeting.

Vote: Voice vote showed: AYES: Mr. Charest, Ms. Sims, and Ms. White. NAYS: None.

Action: Motion made by Lt. White and seconded by Mr. Vespo, to direct Merrill Lynch Consulting Services to recommend three (3) new managers and invite PIMCO to the next meeting.

Vote: Voice vote showed: AYES: Deputy Chief Hampshire, Ms. Sims, Lt. White, and Mr. Vespo. NAYS: None.

- 2. Letter dated April 30, 2003, from J. Stephen Palmquist, Gabriel, Roeder, Smith & Company, regarding actuarial impact of purchasing military service or prior law enforcement service**

Action: Motion made by Ms. White and seconded by Mr. Charest, to direct Board Attorney to forward the amendment of prior service purchase to the City Commission for formal consideration.

Vote: Voice vote showed: AYES: Mr. Charest, Ms. Sims, and Ms. White. NAYS: None.

Action: Motion made by Mr. Vespo and seconded by Lt. White, to direct Board Attorney to forward the amendment of prior service purchase to the City Commission for formal consideration.

Vote: Voice vote showed: AYES: Deputy Chief Hampshire, Ms. Sims, Lt. White, and Mr. Vespo. NAYS: None.

**3. Memo dated May 19, 2003, from Lisa Green, Payroll Specialist, regarding military buy-back**

CONSENSUS was to receive and file memo dated May 19, 2003, from Lisa Green, Payroll Specialist, regarding military buy-back.

**4. Annual review of disability retirees**

CONSENSUS was to receive and file the Duty Disability review information provided by Daniel Lynch, George Irvin, Bruce Stoller, and Joseph Viera; the Non-Duty Disability Review information provided by Bobby Lindsay and Michael Shields; and to continue their disability retirement status without interruption.

**IV. NEW BUSINESS:**

**A. Employees' Retirement Board:**

**1. From Gale E. Hammitt, Parking Clerk, requesting entrance into Deferred Retirement Option Plan (DROP), effective June 1, 2003**

Action: Motion made by Ms. White and seconded by Mr. Charest, to grant the request of Gale E. Hammitt, Parking Clerk, for entrance into the Deferred Retirement Option Plan (DROP), effective June 1, 2003.

Vote: Voice vote showed: AYES: Mr. Charest, Ms. Sims, and Ms. White. NAYS: None.

**B. Police Retirement Board:**

- 1. Schedule election and appoint Judge and Clerk to conduct election for Employee member to serve on Board for two-year term to expire July 31, 2005 (Deputy Chief Pat Hampshire's term expires August 1, 2003)**

CONSENSUS was to hold the election on June 18 – 20, 2003, ending at 4:00 p.m. for the Employee member to serve on the Board for a two-year term to expire July 31, 2005, to certify the results of the election on June 20, 2003, and to appoint Sgt. Dan Boland and Lori Kelley as Judge and Clerk.

**C. Employees' and Police Retirement Boards:**

- 1. Larry Cole, Merrill Lynch Consulting Service, to review fund valuation for quarter ending March 31, 2003**

Lake Worth General Employees' Pension Fund – As of March 31, 2003, the fund had a market value of \$59,240,470 including accrued income. This represented a decrease in value from the previous quarter of \$1,207,990. The fund earned -\$1,170,605 and paid out \$37,385 in net distributions.

As of March 31, 2003, 55.0% of the fund was invested in equities including the international and small cap equity portfolios, 43.0% in bonds and 2.0% in cash and equivalents.

For the quarter, the fund earned a -1.9% return, which was ranked in the Bottom 48% of other public balanced fund.

Lake Worth Police Officers' Pension Fund – As of March 31, 2003, the fund had a total market value of \$18,504,980 including accrued income. This represented a decrease in value from the previous quarter of \$387,430. The fund earned -\$375,993 and paid out \$11,437 in net distributions.

As of March 31, 2003, 55.0% of the fund was invested in equities including the international and small cap equity portfolios, 42.8% in bonds and 2.2% in cash and equivalents.

For the quarter, the fund earned –2.0% return, which was ranked in the Bottom 45% of the public balanced fund.

**2. Vera Butler, Civilian Supervisor, requests transfer of funds from the Police Retirement into the General Employees' Retirement System**

Action: Motion made by Lt. White and seconded by Mr. Vespo, to authorize transfer of funds from the Police Retirement into the General Employees' Retirement System for Vera Butler, Civilian Supervisor.

Vote: Voice vote showed: AYES: Deputy Chief Hampshire, Ms. Sims, Lt. White, and Mr. Vespo. NAYS: None.

Action: Motion made by Ms. White and seconded by Mr. Charest, to accept the transfer of funds from the Police Retirement into the General Employees' Retirement System for Vera Butler, Civilian Supervisor.

Vote: Voice vote showed: AYES: Mr. Charest, Ms. Sims, and Ms. White. NAYS: None.

**V. CONSENT AGENDA:**

**A. Employees' Retirement Board:**

- 1. Approve minutes of June 26, 2002, regular meeting, as submitted**
- 2. Approve minutes of August 21, 2002, regular meeting, as submitted**
- 3. Authorize payment of invoice from Sugarman & Susskind, dated May 6, 2003, in amount of \$900 for retainer fee for month of May 2003**
- 4. Authorize payment of invoice from Lazard, dated April 17, 2003, in amount of \$14,048.15, for asset management fees for first quarter, January 1 – March 31, 2003**
- 5. Authorize payment of invoice from Davis Hamilton Jackson & Associates, dated April 30, 2003, in amount of \$14,149.81, for management fees for first quarter, January 1 – March 31, 2003**

Action: Motion made by Ms. White and seconded by Mr. Charest, to approve Consent Agenda (A), in its entirety.

Vote: Voice vote showed: AYES: Mr. Charest, Ms. Sims, and Ms. White. NAYS: None.

**B. Police Retirement Board:**

1. Approve minutes of June 26, 2002, regular meeting, as submitted
2. Approve minutes of August 21, 2002, regular meeting, as submitted
3. Authorize payment of invoice from Sugarman & Susskind, dated May 6, 2003, in amount of \$1,350 for retainer fee for month of May 2003
4. Authorize payment of invoice from Lazard, dated April 17, 2003, in amount of \$4,442.94, for asset management fees for first quarter, January 1 – March 31, 2003
5. Authorize payment of invoice from Davis Hamilton Jackson & Associates, dated April 30, 2003, in amount of \$4,455.08, for management fees for first quarter, January 1 – March 31, 2003

Action: Motion made by Lt. White and seconded by Mr. Vespo, to approve Consent Agenda (B), in its entirety.

Vote: Voice vote showed: AYES: Deputy Chief Hampshire, Ms. Sims, Lt. White, and Mr. Vespo. NAYS: None.

**C. Employees' and Police Retirement Boards:**

1. Approve minutes of September 4, 2002, joint meeting, as submitted
2. Approve minutes of April 23, 2003, regular meeting, as submitted

**3. Ratify refunds of pension contributions for May 2003 as reported by Finance Department**

Employees' Pension Fund:

Checks Disbursed 05-15-03

Clifford Neering, Parks, 7 Months/23 Days, \$614.06, separated April 23, 2003

Ken E. McDonald, Parks, 6 Months/16 Days, \$569.22, separated April 23, 2003

Check Disbursed 05-01-03

Ray C. Ramdhan, Powers Operation, 8 Years/2 Months/28 Days, \$19,816.07, separated February 11, 2003

Police Pension Fund:

Checks Disbursed 05-01-03

Alexander Lopez, 6 Months/11 Days, \$1,269.54, separated April 18, 2003

Charles H. Bramch Jr., 2 Years/5 Months/15 Days, \$5,376.50, separated April 14, 2003

Action: Motion made by Ms. Sims and seconded by Ms. White, to approve Consent Agenda (C), in its entirety.

Vote: Voice vote showed: AYES: Mr. Charest, Ms. Sims, and Ms. White. NAYS: None.

Action: Motion made by Lt. White and seconded by Mr. Vespo, to approve Consent Agenda (C), in its entirety.

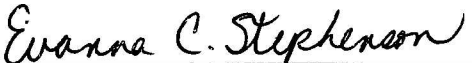
Vote: Voice vote showed: AYES: Deputy Chief Hampshire, Ms. Sims, Lt. White, and Mr. Vespo. NAYS: None.

Mr. Harrison, Board Attorney, gave an update on Senate Bill 330/House Bill 133 regarding Police Pension Funds. He also commented on Senate Bill 1426 regarding per diem for travel. He said this item should be addressed at the next meeting.

**VI. ADJOURNMENT:**

Meeting adjourned at 2:27 p.m.

**MINUTES APPROVED:** 6-25-03

  
\_\_\_\_\_  
Mayor Rodney G. Romano, Chairman  
Employees' & Police Retirement Boards  
\_\_\_\_\_  
Evanna Stephenson, Recording Secretary  
Employees' & Police Retirement Boards

Minutes transcribed by: Evanna C. Stephenson, City Clerk's Office.

A tape recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.